

# BRIGHAM TREMONTON BOARD OF REALTORS®

## MEMBERSHIP APPLICATION PROCEDURE

### REALTOR® (and APPRAISER)

The term REALTOR® is an exclusive designation of members of the NATIONAL ASSOCIATION OF REALTORS® (NAR), its local Boards and State Associations. If you are approved for membership in the Brigham Tremonton Board of REALTORS®, you will be allowed to use this registered trademark and will be afforded all the privileges and benefits associated with the REALTOR® status.

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### IMPORTANT

Please refer to the following when submitting your application for REALTOR® status:

1. All fees must be paid at time of application. (Check or cash only)
  - a. Board, NAR and UAR dues are prorated monthly.
  - b. SUPRA Key pads – lease prorated quarterly
2. Provide evidence of current valid real estate license, or if an appraiser a current valid state certification or license.
  - a. Please include photocopy of license with application.
3. Orientation is a requirement of membership. All applicants will have two opportunities from date of application to complete the required orientation courses. Failure to do so will result in forfeiture of application fee and re-application will be required.
  - a. The classes include:
    - i. Board orientation – held once a quarter
    - ii. Code of Ethics course taken through the NAR (realtor.org) or with the CE Shop within 90 days of application
4. Complete, sign and return applications and statements.
  - a. SUPRA Key lease
  - b. Agent/Broker Membership Application